

Baker University Panhellenic Council Recruitment Rules and
Procedures (Revised March 2017)

CODE OF ETHICS Baker University

We, the undergraduate members of women's fraternities at Baker University, pledge to promote honesty, respect, and sisterhood through compliance with the Unanimous Agreements and all amendments established by the National Panhellenic Conference. We agree to honor and promote the Panhellenic spirit through work, and action through our chapters and as individual members. We encourage friendly relations with all collegiate women, Greek and non-Greek, realizing the importance of creating friendships. We shall maintain the relationships between the chapters and with the Panhellenic Council in order to establish a more efficient management of information. We encourage the dignity of fraternity women in avoiding publicity on Panhellenic matters, which are not the concern of non-members. Recruitment programs will be conducted to provide opportunities for the greatest number of women to become fraternity members, while protecting the rights and privileges of both the individuals and the chapters. These are the principles by which we strive to live.

General Procedures

1. A spirit of cooperation toward the Potential New Members, Baker University, and fraternal organizations shall prevail at all times. No derogatory remarks shall be made about fraternities or sororities.
2. Following Formal Recruitment Week, continuous open bidding may begin immediately following the bid distribution of formal recruitment.
3. Any woman who signs a MRABA and receives a bid at the end of the formal membership recruitment period will be bound by that agreement until the next primary membership recruitment period at

the same college or university.

4. A woman must be an active member that is a regularly matriculated full-time student at Baker University on the Baldwin City campus to be eligible to participate in membership recruitment for their chapter.
5. Formal recruitment days will be set by the discretion of the Panhellenic Executive Council.
6. A factual sheet including a list of fees to be incurred by members during collegiate membership, grade requirement, will be provided to each Potential New Member during membership recruitment by the College Panhellenic who may provide a range of fees as general information.
7. Chapters must abide by NPC Manual of Information and NPC Unanimous Agreements along with the above rules and regulations, as well as all State, Federal, and Baker University rules and regulations.
8. Chapters must submit a detailed list of clothing, songs, and other potential conflicting aspects of recruitment to ensure that there are no conflicts between houses. Changes may be made after lists are submitted as long as they do not create conflicts.
9. The Panhellenic executive council may decide to require chapter houses to allow recruitment counselors to enter the house during recruitment events in the event of extreme weather.
10. Orientation leaders and Residence Life Staff will attend a meeting with the Panhellenic advisor and will respond to Fraternity/Sorority Life questions only to promote the system in general and shall refer all questions pertaining to recruitment to a Recruitment Counselors.

Budget

1. The budget for fall recruitment should not exceed \$1000. All donations and materials used for recruitment fall under this budget cap. This includes decorations, drink, napkins, and food for PNM's from the start of recruitment until after the last recruitment round. Shirts for House Tours and Philanthropy Round do not need to be included in the recruitment budget.
2. Personalized snacks are prohibited. Beverages are permitted during all events. Food will be permitted only on preference round. Light snacks and drinks can be served on move-in day during house tours, with a \$75 cap, and do not need to be included in the recruitment budget.

PNM Eligibility

1. A Potential New Member must be enrolled in at least 12 semester hours at Baker University to be eligible to participate in formal or informal recruitment, as well as to pledge.
2. A potential new member transferring from another campus shall be eligible to pledge the sorority of her choice at the earliest opportunity.

Alcohol

1. No alcoholic beverages are to be present at recruitment or other Baker University sponsored events during the week of recruitment. Logos of alcoholic beverage companies must be omitted from all materials pertaining to recruitment activities. This regulation applies to BU Preview as well.
2. Recruitment week and Work Week will involve no alcohol, both on and off campus beginning at 8:00 am on the day that student athletes/athletic trainers move into the residence halls, and will end

at the conclusion of Bid Day. Once student athletes have arrived on campus, no sorority member will be at any drinking establishment, including The Fault Line/Salt Mine, Lodge, Pucketts, and the Wooden Spoke (restaurant only). A member can be at a restaurant with a bar, but not at a bar. Any exception to this rule can be made by Panhellenic with the voting of the delegates.

Communication

1. During the week prior to recruitment, as well as the week of Formal Recruitment there is to be no communication between a PNM and an active member of any chapter on social media. Friending, following, etc. is permitted, but any questions or conversations need to be directed to the Panhellenic Executive Council.
2. No Potential New Member shall be allowed to room or visit during Formal Recruitment and Work Week, other than recruitment events, the home of any alumnae, any fraternal organization, or the home of any member, unless the member vacates the premises prior to the recruit's arrival. Exceptions are allowed for members' or Potential New Members' immediate family on move in day.

Recruitment Week

1. Up to 15 women may apply to be a part of the move in crew. This selection will be decided on by the Orientation Executive Board. Any exception to this rule can be made by Panhellenic with the voting of the delegates.
2. There shall be no discussion about Fraternity/Sorority Life during athletic events or the transportation to and from those events, with the exception of promoting Panhellenic spirit in general.
3. Sorority members may not buy anything for a Potential New

Member (meal, soft drink, etc.) No favors or gifts may be given to women by the fraternity and/or individual members (candles, flowers, keepsakes, etc.). Anything to be handed out to the Potential New Members during events must be approved by the Panhellenic Council prior to recruitment week. Panhellenic will furnish nametags for all Potential New Members. In no place shall cards bearing the name of the prospective members be displayed.

4. Men shall not assist any sorority in recruiting potential new members at any time. Only men previously approved by the Panhellenic Council are allowed in the sorority houses as workers during all recruitment events. Recruitment events include Work Week, Formal Recruitment, and Continuous Open Bidding.
5. Membership recruitment events are to be held within the chapter house. Members may exit from the front door only and may then escort the Potential New Members into the house from the sidewalk. At the conclusion of each event, Potential New Members will exit the houses alone. Members will not escort them out of the houses.
6. There will be no outside decorations or props. Normal outside decorations (flags, flowers, etc.) are permitted. Welcome banners may be hung outside the chapter house starting on the day that student athletes/athletic trainers move in until 8:30 pm the night before the first recruitment round. Appropriate chalk use will be allowed on chapter property, however, nowhere else on campus.
7. Sorority members are not permitted in residence halls, campus apartments, or fraternity houses starting on the day student athletes/student trainers move in until after new members arrive at the chapter houses on Bid Day. Orientation Leaders, RAs, SN leaders, student athletes, and Move-In Crew members may be in residence halls and campus apartments for job/team related duties or activities only. Whether on move in crew or not, sorority

members may assist an immediate family member to move in to a campus residence on the designated university move in day. Any exception to this rule can be made by Panhellenic with the voting of the delegates. Executive Panhellenic Council and Recruitment Counselors are permitted in campus housing.

8. No choreography will be allowed during Formal Recruitment events as to stray away from skits. Choreography will be defined as rehearsed, precise movements. For any further clarification please refer to the NPC Manual of Information and unanimous agreements from the recruitment committee.
9. Philanthropy round will be forty (40) minutes in length. Sisterhood round will be fifty (50) minutes in length. Preference round will be sixty (60) minutes in length. The first (1st) round of events will consist of each chapter's own philanthropy project.
10. A video may be presented at the Sisterhood round (second (2nd) event) and should be strictly evaluated by the chapter and College Panhellenic Council regarding length and appropriate content. The video should NOT run over five (5) minutes long. Each sorority must present the video to the Panhellenic Council for approval. Panhellenic must approve all aspects of the videos, with special attention to exclude men and alcohol reference.
11. Alumnae and Visiting members of other chapters who are present at recruitment events must be identified as such, by nametags. The planned presence of these visitors must be announced to Panhellenic Council prior to the Recruitment event.
12. Split parties are available to any PNMs who arrived late or must leave early for an excused reason (athletics and academics).
13. NPC recommendations for release figures will be followed.

14. Sorority members are to remain on their chapter house's property from the conclusion of preference events until all MRABA cards have been signed. Special exemptions must be approved by the Panhellenic Council, the Panhellenic Vice-President of Recruitment or the Assistant Vice President of Recruitment at least 48 hours in advance.
15. Strict silence is the period of time from the end of the woman's last event until the signing of the MRABA. Strict silence is defined as verbal, written, printed or text message communication between the Potential New Members and fraternity members.
16. There will be no promising of bids directly or indirectly, verbally or written, by any member or alumna of a sorority.
17. All bidding is to be conducted using the preferential system as outlined in the NPC Handbook.