



Are you qualified to teach an on-line course? Yes  No

## EDUCATIONAL HISTORY

### Doctorate Degree

Year \_\_\_\_\_

Institution \_\_\_\_\_

Major Field of Study \_\_\_\_\_

### Specialist Degree

Year \_\_\_\_\_

Institution \_\_\_\_\_

Major Field of Study \_\_\_\_\_

### Masters Degree

Year \_\_\_\_\_

Institution \_\_\_\_\_

Major Field of Study \_\_\_\_\_

### Baccalaureate Degree

Year \_\_\_\_\_

Institution \_\_\_\_\_

Major Field of Study \_\_\_\_\_

Please list any academic honors you have earned and include any additional academic preparations not listed above.

## TEACHING AND/OR ADMINISTRATIVE EXPERIENCE

Institution/Location \_\_\_\_\_

Position \_\_\_\_\_

Dates \_\_\_\_\_

Institution/Location \_\_\_\_\_

Position \_\_\_\_\_

Dates \_\_\_\_\_

Institution/Location \_\_\_\_\_

Position \_\_\_\_\_

Dates \_\_\_\_\_

Please list any other teaching experiences you may have had (military, conferences, seminars, etc).

## REFERENCES

List names, addresses, and phone numbers of three persons (including one employer) whom we may contact regarding your educational/professional background, experience, and/or performance.

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Relationship \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Relationship \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Relationship \_\_\_\_\_

Have you ever been convicted of a crime or offense other than a minor traffic violation? Yes   
No

If yes, give date and reason:

Do you have the legal right to live and work in the United States? Yes  No

I authorize any educational institution and my former employers to provide information they may have regarding me, whether or not it is on their records. I hereby release them, Baker University, and their agents and employees from all liability for any damage whatsoever for providing or obtaining this information. I certify the information in this application is complete and correct to the best of my knowledge. I shall hold harmless Baker University, its agents and employees, and

I understand that Baker University shall not be liable if my employment is terminated because of false statements, answers, or omissions made by me in this application. I agree to conform to the rules and regulations of Baker University and understand that my employment and compensation can be terminated with or without cause and with or without notice at any time, at the option of either Baker University or me. I understand that failure to complete this application in its entirety may remove me from consideration of this position.

I have read and understand this application in its entirety and agree to all the terms and conditions. Yes  No

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

You may return this page with the rest of your application and it will be kept in a confidential file separate from your application for employment. Or you may mail this page directly to Baker University, Human Resources Department, PO Box 65, Baldwin City, KS 66006.

## Applicant Data Record

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Baker University is an Equal Opportunity Employer and supports Affirmative Action compliance. Applicants are considered for all positions, and employees are treated during employment without regard to race, color, religion, sex, national origin, age, disability, veteran status or sexual orientation. Solely to help Baker University comply with government record-keeping, reporting and other legal requirements, please complete the Applicant Data Record. We appreciate your cooperation. This information and data will be kept in a confidential file separate from the Application for Employment.

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(Please print)

Date: \_\_\_\_\_

Positions applied for: \_\_\_\_\_

Referral Source: \_\_\_\_\_ Advertisement \_\_\_\_\_ Walk-in \_\_\_\_\_ Friend \_\_\_\_\_ Relative \_\_\_\_\_ Employment Agency  
\_\_\_\_\_ Other \_\_\_\_\_

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Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

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## Affirmative Action Survey

This data is for analysis and affirmative action only. Submission of information is voluntary. Colleges and universities are asked by many, including the federal government, accrediting associations, college guides, newspapers, and our own college/university communities, to describe the racial/ethnic backgrounds of our students and employees. In order to respond to these requests, we ask you to answer the following questions:

Check one: \_\_\_\_\_ Male \_\_\_\_\_ Female

Ethnicity - do you consider yourself to be Hispanic/Latino/Latina? \_\_\_\_\_ Yes \_\_\_\_\_ No

In addition, select one or more of the following racial categories to describe yourself:

- \_\_\_\_\_ American Indian or Alaska Native
- \_\_\_\_\_ Asian
- \_\_\_\_\_ Black or African American
- \_\_\_\_\_ Native Hawaiian or Pacific Islander
- \_\_\_\_\_ White

Check if any of the following are applicable:

- \_\_\_\_\_ Race and ethnicity unknown
- \_\_\_\_\_ Non-Resident Alien (of any race or ethnicity)
- \_\_\_\_\_ Vietnam Era Veteran
- \_\_\_\_\_ Disabled Individual
- \_\_\_\_\_ Disabled Veteran