

Topeka BBA/BSM/BBIS/BBL Drop-In Course Offerings

Order of Contents

Arts and Humanities Courses

History Discipline
Literature Discipline
Philosophy Discipline
Religion Discipline
Speech Discipline
Theatre Discipline

Social Science Courses

Science Courses

Math Courses

Elective Courses

Each course listing will include description of course, course number, group number, start and end date of course, day and location of course, and **registration deadline**.

Topeka Drop-In Course Offerings

Arts and Humanities

Degree Course Offerings in Topeka for BBA/BSM/BBIS/BBL Students to Satisfy General Educational Requirements

To Enroll:

1. An academic advisor must review your enrollment request and selected course for pre-approval prior to enrollment. Academic Advisors may be reached at (913) 491-4432 or academicadvisingspgs@bakeru.edu.
2. **Enrollment requests must be submitted in writing to the Academic Advising Office by the indicated registration deadline for each course.** Enrollment requests may be emailed to academicadvisingspgs@bakeru.edu, faxed to (913) 491-0470, or mailed to the Academic Advising Office, Baker University, 8001 College Blvd., Suite 100, Overland Park, KS 66210.
 - The current tuition rate for a BAC course is \$290.00 per credit hour. Tuition and a \$30 technology fee are due prior to the start date of each course.
 - All listed BAC courses are 3 credit hours each.
 - Textbooks can be purchased through the Baker Bookstore at www.bakeroverland.bkstr.com or (913) 344-1234.
 - All fees are subject to change September 1, 2012.

HI 231: 1945-1980: Decades of Change: (*History Discipline*) This course closely examines the social, political, and diplomatic history of America in the intense period from the end of World War II until the election of Ronald Reagan in 1980. Special attention is given to the civil rights movement, the effects of Communism on American (including the Vietnam War), and the legacy of the Nixon presidency.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 108	3/7/12	4/4/12	Wednesdays	Topeka	2/24/12
BAC 112	5/30/12	6/27/12	Wednesdays	Topeka	5/18/12

EN110: Literature and Ideas: (*Literature Discipline*) This course is a study of the artistic conventions and techniques employed by writers in order to structure written language into literary works of art. Selections are drawn from a wide spectrum of contemporary and historical works.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 108	5/23/12	6/20/12	Wednesdays	Topeka	5/11/12
BAC 112	8/15/12	9/12/12	Wednesdays	Topeka	8/3/12

PH 111: Critical Thinking: (*Philosophy Discipline*) This is a philosophy course that focuses on how to recognize, formulate, analyze and evaluate arguments. Topics include deductive logic, inductive reasoning, predicate logic and informal fallacies. Attention is given to applying logic to problems and ethics and values, to constructing and evaluating extended arguments and to understanding the value of sound reasoning. Readings are included from philosophers in the Western tradition: Aquinas, Bacon, Hume, Mill and Clifford.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 108	10/26/11	11/30/11	Wednesdays	Topeka	10/14/11
BAC 112	2/8/12	3/7/12	Wednesdays	Topeka	1/27/12

continued

Topeka Drop-In Course Offerings

Arts and Humanities cont'd.

RE 350: Bible and Leadership: (*Religion Discipline*) This course examines significant characters of the Bible with emphasis on issues of leadership. Though the Bible is a document of the Christian faith, it is not necessary to be a Christian to take the course, nor will students be expected to adopt any Christian beliefs.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 97	12/1/11	1/12/12	Thursdays	Topeka	11/18/11
BAC 104R	4/25/12	5/23/12	Wednesdays	Topeka	4/13/12
BAC 108	3/20/13	4/17/13	Wednesdays	Topeka	3/8/13
BAC 112	6/12/13	7/17/13	Wednesdays	Topeka	5/31/13

SC 115: Oral Communication: (*Speech Discipline*) This course is designed to familiarize participants with the principles of speaking in public and in small groups. The course offers practical application of speaking and emphasis is provided on discussion techniques and solving problems in small groups.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 112	1/4/12	2/1/12	Wednesdays	Topeka	12/23/11

TH 111: Theatre Experience: (*Theatre Discipline*) This course traces the process by which a script is transformed into a theatrical production. Examples of tragedies, comedies and tragicomedies are examined as products of their individual societies, and their corresponding periods of theatre and cultural history are examined. Dramatic criticism and the production elements of acting, and directing and technical theatre are explored.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 108	1/25/12	2/22/12	Wednesdays	Topeka	1/13/12
BAC 112	4/25/12	5/23/12	Wednesdays	Topeka	4/13/12

End of Arts and Humanities listing

Topeka Drop-In Course Offerings

Social Science

Degree Course Offerings in Topeka for BBA/BSM/BBIS/BBL Students to Satisfy General Educational Requirements

To Enroll:

1. An academic advisor must review your enrollment request and selected course for pre-approval prior to enrollment. Academic Advisors may be reached at (913) 491-4432 or academicadvisingspgs@bakeru.edu.
2. **Enrollment requests must be submitted in writing to the Academic Advising Office by the indicated registration deadline for each course.** Enrollment requests may be emailed to academicadvisingspgs@bakeru.edu, faxed to (913) 491-0470, or mailed to the Academic Advising Office, Baker University, 8001 College Blvd., Suite 100, Overland Park, KS 66210.
 - The current tuition rate for a BAC course is \$290.00 per credit hour. Tuition and a \$30 technology fee are due prior to the start date of each course.
 - All listed BAC courses are 3 credit hours each.
 - Textbooks can be purchased through the Baker Bookstore at www.bakeroverland.bkstr.com or (913) 344-1234.
 - All fees are subject to change September 1, 2012.

PS 115: Introduction to American Politics: This course introduces the student to the basic concepts of American politics, including its classical roots and theoretical basis, the Constitution, the three branches of government, civil liberties, public policy, the mass media and foreign policy. At the conclusion, students apply their understanding of the theories to specific current problems.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 104R	11/09/11	12/14/11	Wednesdays	Topeka	10/28/11
BAC 108	10/3/12	11/17/12	Wednesdays	Topeka	9/21/12
BAC 112	1/16/13	2/13/13	Wednesdays	Topeka	1/4/13

PY 111: General Psychology: This course is an overview of the wide variety of subject areas that comprise the study of behavior. Opposing schools of thought are presented in the approach to understanding methodology, learning, memory, language, perception, anxiety and stress, development and social interactions.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 108	4/11/12	5/9/12	Wednesdays	Topeka	3/30/12
BAC 112	7/11/12	8/8/12	Wednesdays	Topeka	6/29/12

PY 258: Industrial and Organizational Psychology: This course helps students understand the factors that influence human behavior in organizational settings. Emphasis is placed on scientific analysis of individual process, group processes and organizational structure and design. Topics addressed include research methodology, attitude determinants, communication, performance determinants and evaluations, decision making and leadership.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 97	1/19/12	2/16/12	Thursdays	Topeka	1/6/12
BAC 104R	6/6/12	7/11/12	Wednesdays	Topeka	5/25/12
BAC 108	5/1/13	5/29/13	Wednesdays	Topeka	4/19/13
BAC 112	7/24/13	8/21/13	Wednesdays	Topeka	7/12/13

End of Social Science listing

Topeka Drop-In Course Offerings

Science

Degree Course Offerings in Topeka for BBA/BSM/BBIS/BBL Students to Satisfy General Educational Requirements

To Enroll:

1. An academic advisor must review your enrollment request and selected course for pre-approval prior to enrollment. Academic Advisors may be reached at (913) 491-4432 or academicadvingspgs@bakeru.edu.
2. **Enrollment requests must be submitted in writing to the Academic Advising Office by the indicated registration deadline for each course.** Enrollment requests may be emailed to academicadvingspgs@bakeru.edu, faxed to (913) 491-0470, or mailed to the Academic Advising Office, Baker University, 8001 College Blvd., Suite 100, Overland Park, KS 66210.
 - The current tuition rate for a BAC course is \$290.00 per credit hour. Tuition and a \$30 technology fee are due prior to the start date of each course.
 - All listed BAC courses are 3 credit hours each.
 - Textbooks can be purchased through the Baker Bookstore at www.bakeroverland.bkstr.com or (913) 344-1234.
 - All fees are subject to change September 1, 2012.

BI120: Human Ecology: This is a biology course for the non-scientist. The course is an introduction to the terminology and world view of biological science through a consideration of the impact of modern technology on human ecology.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 108	12/7/11	1/18/12	Wednesdays	Topeka	11/25/11
BAC 112	3/14/12	4/11/12	Wednesdays	Topeka	3/1/12

BI 245: Human Nutrition: This course provides an introduction to the fundamentals of human nutrition as related to growth, development, and maintenance of good health. In addition to nutritional theory, students learn to analyze and plan nutritional regimes.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 104R	2/8/12	3/7/12	Wednesdays	Topeka	1/27/12
BAC 108	1/9/13	2/6/13	Wednesdays	Topeka	12/28/12
BAC 112	4/3/13	5/1/13	Wednesdays	Topeka	3/22/13

End of Science listing

Topeka Drop-In Course Offerings

Math

Degree Course Offerings in Topeka for BBA/BSM/BBIS/BBL Students to Satisfy General Educational Requirements

To Enroll:

1. An academic advisor must review your enrollment request and selected course for pre-approval prior to enrollment. Academic Advisors may be reached at (913) 491-4432 or academicadvingspgs@bakeru.edu.
2. **Enrollment requests must be submitted in writing to the Academic Advising Office by the indicated registration deadline for each course.** Enrollment requests may be emailed to academicadvingspgs@bakeru.edu, faxed to (913) 491-0470, or mailed to the Academic Advising Office, Baker University, 8001 College Blvd., Suite 100, Overland Park, KS 66210.
 - The current tuition rate for a BAC course is \$290.00 per credit hour. Tuition and a \$30 technology fee are due prior to the start date of each course.
 - All listed BAC courses are 3 credit hours each.
 - Textbooks can be purchased through the Baker Bookstore at www.bakeroverland.bkstr.com or (913) 344-1234.
 - All fees are subject to change September 1, 2012.

MA 145: College Algebra: This course includes a study of algebraic equations, inequalities, functions, graphs, polynomials, rational functions, and exponential and logarithmic functions.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 108	8/8/12	9/19/12	Wednesdays	Topeka	7/27/12
BAC 112	11/7/12	1/9/13	Wednesdays	Topeka	10/26/12

Note: College Algebra is a seven-week course.

Information concerning preparation for the College Algebra course is available at

<http://www.bakeru.edu/spgs-current-students/academic-tools/math-resources>

End of Math listing

Topeka Drop-In Course Offerings

Electives

Degree Course Offerings in Topeka for BBA/BSM/BBIS/BBL Students to Satisfy General Educational Requirements

To Enroll:

1. An academic advisor must review your enrollment request and selected course for pre-approval prior to enrollment. Academic Advisors may be reached at (913) 491-4432 or academicadvisingspgs@bakeru.edu.
2. **Enrollment requests must be submitted in writing to the Academic Advising Office by the indicated registration deadline for each course.** Enrollment requests may be emailed to academicadvisingspgs@bakeru.edu, faxed to (913) 491-0470, or mailed to the Academic Advising Office, Baker University, 8001 College Blvd., Suite 100, Overland Park, KS 66210.
 - The current tuition rate for a BAC course is \$290.00 per credit hour. Tuition and a \$30 technology fee are due prior to the start date of each course.
 - All listed BAC courses are 3 credit hours each.
 - Textbooks can be purchased through the Baker Bookstore at www.bakeroverland.bkstr.com or (913) 344-1234.
 - All fees are subject to change September 1, 2012.

BU220: Foundations of Business Management: This course is designed to introduce the student to the operation of the business enterprise and its role in U.S. and international commerce. The roles of business as supplier of goods and services, employer participant in public affairs and civic partner are examined. Basic business functions of accounting, management, marketing, finance and human resources are introduced. Career options in business are also explored.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline

BU 230: Financial Planning: This course is designed to introduce the role of a consumer in the economy, develop a basic financial plan, apply budgeting procedures in daily and monthly spending plans, calculate principal and interest, define types of consumer credit and identify types of housing mortgages. The student should be able to determine individual insurance needs and be able to explain employee and retirement benefits.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 104R	1/4/12	2/1/12	Wednesdays	Topeka	12/23/11
BAC 108	11/14/12	1/2/13	Wednesdays	Topeka	11/2/12
BAC 112	2/20/13	3/20/13	Wednesdays	Topeka	2/8/13

BU 240: Basic Economics: This course provides an introduction to the study of economics as applied to contemporary social issues such as health care, professional sports, crime, unemployment and taxation. A framework of basic tools is provided to support understanding of fundamental economic principles.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 97	10/20/11	11/17/11	Thursdays	Topeka	10/7/11
BAC 104R	3/21/12	4/18/12	Wednesdays	Topeka	3/9/12
BAC 108	2/13/13	3/13/13	Wednesdays	Topeka	2/1/13
BAC 112	5/8/13	6/5/13	Wednesdays	Topeka	4/26/13

continued

Topeka Drop-In Course Offerings

BU 250: Advertising and Promotion: This course provides an introduction to the fundamental principles of consumer behavior in the buying process and how to apply those principles to target market strategies. Advertising principles and practices are introduced and students develop an advertising plan for a business organization.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 97	2/23/12	3/22/12	Thursdays	Topeka	2/10/12
BAC 104R	7/18/12	8/15/12	Wednesdays	Topeka	7/6/12
BAC 108	6/5/13	7/10/13	Wednesdays	Topeka	5/24/13
BAC 112	8/28/13	9/25/13	Wednesdays	Topeka	8/16/13

BU 260: Fundamentals of Accounting: An introductory accounting course describing accounting theory and practice, this course emphasizes the use of financial statements for management control.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 97	4/5/12	5/3/12	Thursdays	Topeka	3/23/12
BAC 104R	8/22/12	9/19/12	Wednesdays	Topeka	8/10/12
BAC 108	7/17/13	8/14/13	Wednesdays	Topeka	7/5/13
BAC 112	10/9/13	11/6/13	Wednesdays	Topeka	9/27/13

MC 140: Mass Media and Society: This course is a study of the technological growth and impact of our media environment on the individual and on society as a whole. Special emphasis is placed on the political, legal, economic, sociological and psychological effects of mass media on American life.

Group	Start Date	End Date	Day of Week	Location	Registration Deadline
BAC 108	6/27/12	8/1/12	Wednesdays	Topeka	6/15/12
BAC 112	9/26/12	10/24/12	Wednesdays	Topeka	9/14/12

End of Electives listing

This is the end of the current Topeka Offerings.