IRB Request

Date _____ IRB Protocol Number _____
(IRB use only)

I. Research Investigator(s) (students must list faculty sponsor)

Department(s) _____

	Name	Signature	
1.	_____	_____	Principal Investigator
2.	_____	_____	☐ Check if faculty sponsor
3.	_____	_____	☐ Check if faculty sponsor
4.	_____	_____	☐ Check if faculty sponsor

Principal investigator contact information

Phone ###-###-#####

Email [PRINCIPAL INVESTIGATOR OFFICIAL BAKER EMAIL]

Address _____

_____

_____

Note: When submitting your finalized, signed form to the IRB, please ensure that you cc all investigators and faculty sponsors using their official Baker University (or respective organization's) email addresses.

Faculty sponsor contact information

Phone ###-###-#####

Email [FACULTY SPONSOR OFFICIAL BAKER EMAIL]

Expected Category of Review: ☐ Exempt ☑ Expedited ☐ Full ☐ Renewal

II. Protocol Title

First-Generation College Students: Factors That Impact Stress and Burnout, Academic Success, Degree Attainment, and Short and Long Term Career Aspirations

III. Summary:

The following questions must be answered. Be specific about exactly what participants will experience and about the protections that have been included to safeguard participants from harm.

A. In a sentence or two, please describe the background and purpose of the research.

In 2018, nearly 17% of all freshmen enrolled in baccalaureate institutions across the nation identified themselves as first-generation college students (Stolzenberg et al., 2018). According to Cataldi, Bennet, and Chen (2018) 33% of first-generation college students drop out by the third year of college compared to 11% of continuing-generation college students. Stress and burnout have been cited as factors related to the increased number of first-generation students discontinuing college. Some of the attributes associated with stress and burnout include concerns about academic success, degree attainment, and career aspirations. Limited studies have examined these factors in

B. Briefly describe each condition, manipulation, or archival data set to be included within the study.

There are no conditions, manipulations, or archival data included within this study.

IV. Protocol Details

A. What measures or observations will be taken in the study? If any questionnaire or other instruments are used, provide a brief description and attach a copy.

This qualitative research design study will include a 15-question interview protocol. The first four questions are demographic questions. The remaining 11 questions are aligned with the four research questions guiding the study. The interview protocol is provided below.

Interview Questions

1. What is your current classification?

B. Will the subjects encounter the risk of psychological, social, physical, or legal risk? If so, please describe the nature of the risk and any measures designed to mitigate that risk.

Subjects will not experience any risk of psychological, social, physical, or legal risk during the study.

C. Will any stress to subjects be involved? If so, please describe.

Subjects will not experience any stress during the study.

D. Will the subjects be deceived or misled in any way? If so, include an outline or script of the debriefing.

The subjects will not be deceived or misled during this study.

E. Will there be a request for information which subjects might consider to be personal or sensitive? If so, please include a description.

Subjects should not consider any of the interview questions as personal or sensitive. However, interviewees may opt out of responding to any question they might consider to be personal or sensitive.

F. Will the subjects be presented with materials which might be considered to be offensive, threatening, or degrading? If so, please describe.

The subjects will not be presented with materials that might be considered offensive, threatening, or degrading.

G. Approximately how much time will be demanded of each subject?

Interviews are expected to last approximately 45-60 minutes.

H. Who will be the subjects in this study? How will they be solicited or contacted? Provide an outline or script of the information which will be provided to subjects prior to their volunteering to participate. Include a copy of any written solicitation as well as an outline of any oral solicitation.

Subjects in the proposed study will include 10 students who are classified as last semester first-generation seniors who are attending a rural Midwest higher education institution. All subjects will have completed their undergraduate courses on-campus at the university. Upon [UNIVERSITY] IRB approval, a request will be submitted to the university student information system to obtain a list of students meeting the study participant criteria. Upon receipt of potential participant information, an email invitation to participate in the study will be sent to eligible students. The invitation to participate includes information about the purpose of the study, research questions, interview

I. What steps will be taken to insure that each subject's participation is voluntary? What if any inducements will be offered to the subjects for their participation?

After a subject reviews the Invitation to Participate and informs the researcher of willingness to participate, a Consent Form will be emailed to the participant. The Consent Form is provided in the response to question J below. No compensation or inducements will be provided for participation in the study.

J. How will you insure that the subjects give their consent prior to participating? Will a written consent form be used? If so, include the form. If not, explain why not.

A written consent will be required prior to subject participation in the proposed study. The researcher will email the subject the Consent Agreement. The subject must review, sign, and return the Consent Form to the researcher before the interview is conducted. The Consent Agreement is provided below.

CONSENT FORM

[UNIVERSITY] supports the practice of protection for human subjects participating in research. The following

K. Will any aspect of the data be made a part of any permanent record that can be identified with the subject? If so, please explain the necessity.

No data collected as part of the proposed study will be made a part of any permanent record of the participants.

L. Will the fact that a subject did or did not participate in a specific experiment or study be made part of any permanent record available to a supervisor, teacher, or employer? If so, explain.

The fact that a subject did or did not participate in the study will not be made part of any permanent record.

M. What steps will be taken to insure the confidentiality of the data? Where will it be stored? How long will it be stored? What will be done with the data after the study is completed?

To protect the confidentiality and identity of the participants, each participant will be assigned an anonymous code (e.g. Participant 1, Participant 2, etc.). This anonymous code will be applied to the audio recording of interviews, interview transcripts, and used to reference interviews during the data analysis, presentation of results, and summary of results. The data and documents associated with this study will be stored digitally on a password protected computer. A back-up of all digital documents will be stored on a flash drive which will be secured in a key safe. Any hard copies of documents associated with this study will be stored in a lock and key file cabinet. All of the documents for this study will be destroyed after seven years.

N. If there are any risks involved in the study, are there any offsetting benefits that might accrue to either the subjects or society?

There are no risks or offsetting benefits for the subjects.

O. Will any data from files or archival data be used? If so, please describe.

No archival data will be used in the proposed study.