



**SEVIS Transfer-In Form**  
**Baker University School Code: KAN214F01052000**

Before Baker University can issue an I-20, your current institution must release your SEVIS record to Baker University. This form will verify your F-1 visa status and information and will arrange for us to receive your SEVIS record. Students must complete Section A. The Designated School Official (DSO) of your current institution must complete Section B.

**Your I-20 cannot be processed without completion of this form.**

**Section A:** (to be completed by the student)

Last Name (Family)	First Name (Given)	Middle Name
Date of Birth (mm/dd/year)	Country of Citizenship	Transfer Semester
Email	Signature	Date

**Section B:** (to be completed and signed by the DSO at student's current institution)

1. Type of visa: \_\_\_\_\_ 2. Dates of enrollment: (mm/dd/year) \_\_\_\_\_ to \_\_\_\_\_
2. Is the student currently in status with immigration? Yes \_\_\_\_\_ No \_\_\_\_\_
  - a. If no, please explain: \_\_\_\_\_
3. Off-campus employment authorization? Yes \_\_\_\_\_ No \_\_\_\_\_
  - a. If yes, what kind and dates? \_\_\_\_\_
4. Is the student eligible to re-enroll at your institution? Yes \_\_\_\_\_ No \_\_\_\_\_
  - a. If no, please explain: \_\_\_\_\_
5. Previous authorization for reduced course load? Yes \_\_\_\_\_ No \_\_\_\_\_
6. SEVIS transfer release date (mm/dd/year) \_\_\_\_\_

Name of Institution	Date
Name of School Official	Signature
Email	Telephone

**Please return the completed form by email to Anna McCullough, Director of Student Academic Success, [amccullough@bakerU.edu](mailto:amccullough@bakerU.edu). Contact phone is 785-594-8458.**