



**BAKER**  
UNIVERSITY

## Baker University School of Education – Graduate Department Teaching Application

**INSTRUCTIONS:** Please answer the following questions as completely as possible. Items that do not apply to you should be answered "NA." The information contained herein is considered confidential. **Return this application in addition to your resume to Baker University GSOE, P.O. Box 65, Baldwin City, KS 66006 addressed to one of the following:**

- To teach in the **Ed.D. (PreK-12)** program, send materials attn: Dr. Phyllis Chase; or email [pchase@bakeru.edu](mailto:pchase@bakeru.edu);
- To teach in the **Ed.D. (Higher Education)** programs, send materials attn: Dr. Sally Winship; or email [swinship@bakeru.edu](mailto:swinship@bakeru.edu);
- To teach in the **Ed.D. (Instructional Design and Performance Technology)** programs, send materials attn: Dr. Regena Aye; or email [raye@bakeru.edu](mailto:raye@bakeru.edu);
- To teach in the **PreK-12 masters' programs (MAEd, MSSL, MSSE)** send materials attn: Dr. Stephanie Hill; or email [stephanie.hill@bakeru.edu](mailto:stephanie.hill@bakeru.edu);
- To teach in the **MSIDPT (MS in Instructional Design and Performance Technology)** programs, send materials attn: Dr. Wendy Gentry; or email [wgentry@bakeru.edu](mailto:wgentry@bakeru.edu);
- To teach in the **MS-HEL (MS in Higher Education Leadership)** programs, send materials attn: Dr. Brian McDow or email [brianmcdow@fac.bakeru.edu](mailto:brianmcdow@fac.bakeru.edu);
- To teach **Continuing Education** courses, send materials to Cara Aldridge; or email [continuinged@bakeru.edu](mailto:continuinged@bakeru.edu)

Date \_\_\_\_\_

### GENERAL INFORMATION

Name (Last name, First name, MI): \_\_\_\_\_

Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Is it okay to contact you at work? No  Yes

Check the campus locations where you would like to teach:

Overland Park  Topeka  Wichita  Online  Cohort location: \_\_\_\_\_

What experience have you had teaching adult learners?

What experience have you had teaching or learning in an online environment?

If you have taught an online course or taken an online course, what course learning management system(s) have you used?

*Note: A terminal degree is required to teach in the masters' and doctoral programs. In the masters' programs, an exception to this requirement may be made if an applicant possesses exceptional, equivalent experience.*

Check-mark courses you believe you are qualified to teach:

<b>Master of Arts in Education</b> To teach in the MAEd program, you must have PreK-12 classroom teaching experience in addition to a terminal degree.	
	<b>EDU 5049</b> Inclusion: Students with Exceptionalities
	<b>EDU 5101</b> Learning Theories and Instruction
	<b>EDU 5102</b> Assessment Strategies
	<b>EDU 5103</b> Curriculum Development and Design
	<b>EDU 5111</b> Enhancing Communication and Embracing Understanding
	<b>EDU 5120</b> Action Research in the Classroom
In addition to the above core courses, the MAEd program includes concentrations in three areas. Checkmark a concentration area in which you may have content knowledge.	
	<b>Instructional Technology</b> (Technology courses meet the NETS for teachers and students)
	<b>Student Diversity</b> (gifted, special ed., ESOL, ethnic, gender, race, urban, poverty, etc.)
	<b>Curriculum and Instruction</b> (assessment, comprehension, instruction, strategies, data collection, data-driven decision making, etc.)

<b>Masters of Science in School Leadership</b> To teach in the MSSL program, you must have building administrative leadership experience in addition to a terminal degree.	
	<b>MSL 5010</b> Foundations of Educational Administration
	<b>MSL 5020</b> Organizational Health and Performance
	<b>MSL 5030</b> School Personnel
	<b>MSL 5040</b> Curriculum and Instruction for Administrators
	<b>MSL 5050</b> Inclusive & Equitable Culture: Student Services
	<b>MSL 5060</b> Legal Issues of School Leadership
	<b>MSL 5070</b> School Planning, Operations, and Finance
	<b>MSL 5080</b> The Ethical Building Leader
	<b>MSL 5102</b> Principal as Assessment Leader
	<b>MSL 5121</b> Inquiry and Research
	<b>MSL 5318</b> Educational Leadership: Technology in Support of Teaching and Learning
	<b>MSL 5504</b> Directed Field Experience (supervise candidates completing field experience)

<b>Masters of Science in Special Education</b> To teach in the MSSE program, you must have a special education license in addition to a terminal degree.	
	<b>SPED 690</b> Foundations in Special Education I
	<b>SPED 695</b> Foundations in Special Education II
	<b>SPED 700</b> Introduction and Characteristics of Students with High Incidence Disabilities
	<b>SPED 723</b> Instructional Methods & Strategies for Students with High Incidence Disabilities K-12
	<b>SPED 704</b> Instructional Methods and Strategies for Students with High Incidence Disabilities Field Practicum (includes supervision of practicum)
	<b>SPED 705</b> Educating Students with Social and Behavioral Needs
	<b>SPED 727</b> Methods: Reading, Writing, Math & Content Areas
	<b>SPED 708</b> Assessments of Students with High Incidence Disabilities
	<b>SPED 710</b> Communication/Collaboration within the School Setting
	<b>SPED 721</b> Methods: Effective Transition Services
	<b>SPED 714</b> Inquiry, Data Collection, and Research
	<b>SPED 716</b> Advanced Practicum and MSSE Portfolio (includes supervision of practicum)
	<b>SPED 720</b> Negotiation and Conflict Resolution in Special Education

**Master of Science in Higher Education Leadership** To teach in the MS-HEL program, you must have experience in student affairs in higher education and technology, and possess a terminal degree.

	<b>SAHE 5100</b> Foundations of Higher Education
	<b>SAHE 5110</b> Leading Through Change, Innovation, and Strategic Planning
	<b>SAHE 5200</b> Student Development and Mental Health Theory and Practice
	<b>SAHE 5210</b> The College Student, Enrollment Management, and Articulation
	<b>SAHE 5220</b> Adaptive and Ethical Leadership
	<b>SAHE 5230</b> Diversity, Equity, Inclusion, and Social Justice
	<b>SAHE 5240</b> Institutional Governance, Legal Issues, and Financial Management
	<b>SAHE 5250</b> Resource Development and External Relations
	<b>SAHE 5260</b> Assessment, Evaluation, and Technology
	<b>SAHE 5310</b> Supervised Practice in Student Affairs I
	<b>SAHE 5312</b> (6 Hours) Capstone and Supervised Practice in Student Affairs

**Masters of Science in Instructional Design and Performance Technology** To teach in the MSIDPT program, you must have experience in instructional design and technology, and possess a terminal degree.

	<b>IDT 5000</b> Foundations and Issues in Instructional Design and Human Performance Improvement
	<b>IDT 5010</b> Principles of Instructional Design and Performance Technology
	<b>IDT 5015</b> Designing and Developing Instruction for Online Performance Training
	<b>IDT 5020</b> Managing Performance Assessment and Evaluation
	<b>IDT 5025</b> Multimedia Design and Development
	<b>IDT 5030</b> Simulations and Games
	<b>IDT 5035</b> Principles and Applications of Visual Literacy
	<b>IDT 5050</b> Learning and Cognition Theories Applied
	<b>IDT 5060</b> Reading, Understanding and Using Research Reports
	<b>IDT 5070</b> Instructional Design and Performance Technology Models
	<b>IDT 5080</b> Developing Instructional Design and Performance Technology Solutions
	<b>IDT 5090</b> Masters Project in Instructional Design and Performance Technology

**Doctorate of Education (Instructional Design and Performance Technology) (EdD)** To teach in the EdD IDPT program, you must have experience in instructional design and technology, and possess a terminal degree; the courses DED 9010 and DED 9011 are an exception to the instructional design experience requirement.

	<b>DED 9010</b> Statistical Analysis
	<b>DED 9011</b> Methods of Inquiry and Research
	<b>IDT 9000</b> Instructional Design and Performance Improvement
	<b>IDT 9001</b> Design Principles for Instructional Design and Performance Technology
	<b>IDT 9002</b> Project Management
	<b>IDT 9003</b> Instructional Models and Tools for Online Learning
	<b>IDT 9004</b> Assessment, Evaluation, and Reporting
	<b>IDT 9005</b> Informal Learning Environments
	<b>IDT 9006</b> Systems and Process Mapping
	<b>IDT 9007</b> Leadership, Motivation, and Change Management
	<b>IDT 9008</b> Trends and Issues in Instructional Design and Performance Technology

<b>Doctorate of Education (PreK-12) (EdD)</b> To teach in the EdD PreK-12 program, you must have district or central office experience and certification and possess a terminal degree; the courses DED 9010 and DED 9011 are an exception to the district or central office experience requirement.	
	<b>DED 9000</b> Foundations of Educational Leadership
	<b>DED 9001</b> Collaborative Leadership in Community Context
	<b>DED 9002</b> Leading Special & Diverse Student Populations
	<b>DED 9004</b> Curriculum, Learning & Instruction
	<b>DED 9005</b> Legal, Policy, & Advocacy Issues in Leadership
	<b>DED 9006</b> Human Resources Management
	<b>DED 9007</b> Management of Finances, Facilities, & Resources
	<b>DED 9009</b> Systemic School Improvement and Evaluation
	<b>DED 9010</b> Statistical Analysis
	<b>DED 9011</b> Methods of Inquiry & Research
	<b>DED 9013</b> Ethics of District Leadership

<b>Doctorate of Education (Higher Education) (EdD)</b> To teach in the EdD HE program, you must have experience in higher education and possess a terminal degree; the courses DED 9010 and DED 9011 are an exception to the higher education experience requirement.	
	<b>DED 9010</b> Statistical Analysis
	<b>DED 9011</b> Methods of Inquiry and Research
	<b>DED 9012</b> Student Affairs and Enrollment Management in Higher Education
	<b>DED 9014</b> Foundations and Contemporary Leadership in Higher Education
	<b>DED 9015</b> Administration, Governance, and Accreditation in Higher Education
	<b>DED 9016</b> Curriculum and Instruction in Higher Education
	<b>DED 9017</b> Finance, Policy, Legal & Ethical Issues in Higher Education
	<b>DED 9018</b> Program Planning, Assessment, and Evaluation in Higher Education
	<b>DED 9019</b> Communication , Collaboration, and Decision Making in Higher Education
	<b>DED 9022</b> Ethical and Contemporary Issues in Higher Education: Readings in Leadership
	<b>DED 9023</b> Legal Issues and Human Resources Management in Higher Education

<b>Continuing Education:</b> Checkmark the content area of your expertise to teach.	
	Assessment
	Curriculum
	ELL
	Instruction
	Special Education
	Technology Integration and Use
	Literacy
	Other

## EDUCATIONAL HISTORY

### Doctorate Degree

Year: \_\_\_\_\_

Institution: \_\_\_\_\_

Major Field of Study: \_\_\_\_\_

### Specialist Degree

Year: \_\_\_\_\_

Institution: \_\_\_\_\_

Major Field of Study: \_\_\_\_\_

### Master's Degree

Year: \_\_\_\_\_

Institution: \_\_\_\_\_

Major Field of Study: \_\_\_\_\_

### Baccalaureate Degree

Year: \_\_\_\_\_

Institution: \_\_\_\_\_

Major Field of Study: \_\_\_\_\_

Please list any academic honors you earned and include additional academic preparations not listed above.

## TEACHING AND/OR ADMINISTRATIVE EXPERIENCE (most recent listed first)

Institution/Location: \_\_\_\_\_

Position: \_\_\_\_\_

Dates: \_\_\_\_\_

Institution/Location: \_\_\_\_\_

Position: \_\_\_\_\_

Dates: \_\_\_\_\_

Institution/Location: \_\_\_\_\_

Position: \_\_\_\_\_

Dates: \_\_\_\_\_

Institution/Location: \_\_\_\_\_

Position: \_\_\_\_\_

Dates: \_\_\_\_\_

Please list any other teaching experiences you may have had (military, conferences, seminars, etc.):

## REFERENCES

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Relationship: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Relationship: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Relationship: \_\_\_\_\_

Have you ever been convicted of a crime of offense other than a minor traffic violation? Yes  No

If yes, give a date and explanation:

Will you now or in the future require employer sponsorship to acquire or maintain U.S. work authorization?  
Yes  No

If needed, please use the below space to add additional information unable to fit in the above form. Please indicate which section you are providing further information.

I authorize any educational institution and my former employers to provide information they may have regarding me, whether or not it is on their records. I hereby release them, Baker University, and their agents and employees from all liability for any damage whatsoever for providing or obtaining this information. I certify the information in this application is complete and correct to the best of my knowledge. I shall hold harmless Baker University, its agents and employees, and I understand that Baker University shall not be liable if my employment is terminated because of false statements, answers, or omissions made by me in this application. I agree to conform to the rules and regulations of Baker University and understand that my employment and compensation can be terminated with or without cause and with or without notice at any time, at the option of either Baker University or me. I understand that failure to complete this application in its entirety may remove me from consideration of this position.

**I have read and understand this application in its entirety and agree to all the terms and conditions.**

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_